



GREENFIELD FARM, HOWE LANE, WHITE WALTHAM, MAIDENHEAD, SL6 3JP

Tel: 01753 821310 Email [hometoschool@appletravel.co.uk](mailto:hometoschool@appletravel.co.uk)

## Terms & Conditions of Hire

**You will be asked to acknowledge these Terms and Conditions prior to submitting the Online Booking Form.**

- A. Apple Travel Ltd provides coaches for students in certain areas who wish to travel to and from School every day. There are no facilities for one-way transport.
- B. The coach will only be available to fully paid up customers. No other persons may travel on the coach without the special permission of the organisers.
- C. Charges are calculated on a yearly basis from September at the start of each academic year. Booking is via our web site online booking system ([www.appletravel.co.uk](http://www.appletravel.co.uk)). It is a condition that the service is to be provided for the entire school year and not in any circumstances less than. Should for any reason you decide that you wish to withdraw your child from the coach, you will be required to give one full month's notice. If this period falls within the month, then this month's money will be forfeited along with the deposit. Ie. If you cancel 14<sup>th</sup> January, you will have to pay for February as well. Bus pass it to be returned to the driver on the students last day.
- D. At the start of each academic year a £100.00 deposit per student will be added to the costs for the autumn term for **new students only**. In the event of cancellation at any time throughout the academic year the £100.00 deposit will be forfeited to the Company as liquidated damages. In the event of there being a substantial drop in the number of customers at any time throughout the academic year, the Company reserves the right to increase these charges and/or to alter routes.
- E. Due to ongoing problems with collection of payment, the only form of payment now accepted are **Standing Order** for the year. Any non-payment will result in your child being removed from the coach permanently.
- F. **Students must carry their passes with them at all times.** Pass checks will be carried out on a daily basis both to and from school. Failure to provide their bus pass may result in travel being refused. There is a £10 charge for a replacement pass.

- G. Students should be at their allocated pick-up points 10 minutes before the scheduled time. In the event of the coach running late for whatever reasons, it is up to the student to decide how long they wait before making their own way to school or returning home. There are no rebates for journeys not made by the students.
- H. If the Company decides to cancel any journey, due to adverse weather conditions, these journeys will be reimbursed. However, if the school cancels and the Company feels able to carry out the journey then these will not be reimbursed.
- I. Parents are responsible for ensuring that the students are at the relevant pick-up points on time, and are collected in the evening on their return. The Company accepts no responsibility for the safety of the students, either before boarding the coach or leaving it.
- J. Whilst travelling, students should remain seated, facing forwards and should be respectful towards the driver and fellow passengers. Under no circumstances should the driver be distracted. All students must use the lap belts fitted to our vehicles.
- K. Students are asked to keep the coach clean. Any rubbish should be placed in the bin at the front of the coach. Smoking or vaping is prohibited on all coaches.
- L. It is up to the students to ensure that all belongings are taken with them at the end of each journey. The Company accepts no responsibility for any items left on the coach.
- M. The Company reserves the right to substitute other operators' vehicles in lieu of its own on any journey.
- N. Any complaints should be made directly to the organizers and not to the drivers.
- O. Bad behavior on the coach will not be tolerated. If a student is found to be distracting the driver or indeed behaving unacceptably endangering themselves or their fellow passengers, the company has the right at their discretion to suspend the student from the coach or remove them permanently. Any monies already paid will be forfeited.
- P. We will endeavour to accommodate all that wish to travel, however, in the event of over subscription it will be purely on a first come first served basis. This must include the return of your form along with all the stipulated documents. There will be no exception.